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RDA is a woman-owned, mission-driven consulting firm with 35 years of experience partnering with public and nonprofit organizations to promote the well-being of vulnerable populations faced with persistent social, health, and economic challenges.

Quantitative Program Associate - Justice

LOCATION: Oakland, CA

SALARY: Salary range based on experience

The Opportunity

Resource Development Associates (RDA) seeks a highly motivated individual with strong quantitative and analytical research and writing skills to work on justice-related evaluation, strategic planning, and implementation support projects. The changing sensibility and emerging policies surrounding criminal and juvenile justice have energized our work and we are looking for someone to join our team with a background in quantitative analysis and a passion for building a more just and effective justice system. This is a mid-level position that can lead to other levels of employment.

What You'll Do

- Quantitative data collection and analysis
- Coordinate with city, county, and nonprofit organizations to obtain data
- Obtain, organize, code, clean, and analyze large datasets
- Review datasets to ensure understanding of data structure and meaning; and to clarify assumptions, outcomes, and findings
- Develop and lead execution of a data analysis plan, outlining research methodology, analytical questions, sampling, and testing information in a collaborative team environment
- Prepare and conduct quality review of report charts and graphs to ensure completeness, accuracy, and relevance
- Conduct research on best practices and prepare literature reviews
- Prepare written submissions in response to requests for proposals
- Finalize data collection tools and map them against the evaluation plan
- Work directly with RDA clients and provide support and maintain a positive relationship
- Prepare PowerPoints and other materials for presentation at internal and external meetings
- Draft and finalize evaluation reports, strategic plans, grants, and needs assessments

About You

- At least three years of work experience
- Familiarity with criminal and/or juvenile justice systems and practices
- Experience with quantitative methods, including inferential analyses
- Excellent communication skills
- Advanced knowledge of Excel, SPSS, and/or Stata
- Strong attention to detail and time management skills
- Demonstrated ability to learn quickly and be self-directed
- Experience working with culturally and ethnically diverse communities
- Display professionalism in the workplace and the field, including management of confidential data
- Multilingual skills desirable
- Master's degree or PhD preferred in criminal/juvenile justice or social science related field; experience may replace education

Benefits of Working at RDA

- Dynamic and collaborative workplace
- Family-friendly environment with flexible schedules
- Generous vacation and sick leave
- 100% RDA-sponsored insurance
- 401k, with RDA discretionary match after 2 years
- Pre-tax flexible spending accounts for medical, dependent care, and transit and parking expenses

To Apply

Please email a cover letter, resume, writing sample, and three references with "Quantitative PA - Justice" in the subject to careers@resourcedevelopment.net. This job will remain open until filled. No phone calls please. RDA appreciates each application it receives, but due the volume of responses for positions at RDA, only candidates who best fit the needs of the organization will be contacted.

RDA is an equal opportunity employer committed to equity and inclusion. Candidates from all backgrounds and experiences are encouraged to apply.